

# Summer 2023 Employment Opportunity

## STUDENT RESIDENT ASSISTANT Governor's World Language Academy All Academies

### Job Description

A student resident assistant (RA) at a Governor's World Language Academy will:

- act as a role model for students;
- provide supervision and leadership for the students during the program;
- be responsible for maintaining and enforcing all rules, expectations, and policies relating to dormitory life;
- address minor infractions and misunderstandings with students;
- report infractions and immediate problems to the director;
- conduct nightly rounds of rooms for curfew and lights out;
- organize and lead or assist with cultural, recreational, and social Academy activities both prior to and during the Academy at the direction of the Academy director; and
- perform other duties to assist with proper implementation and supervision of the program as assigned by the Academy director.

One resident assistant will be hired as lead resident assistant and, in addition to the above duties, will:

- coordinate with the lead teacher to determine the assignments of the resident assistants;
- delegate the assignments and duties of the RA's equitably, including planning and leading afternoon and evening activities for students;
- provide supervision and leadership for the student resident assistants during the program; and
- coordinate with the lead resident assistants of other Academies for Global Village events, as appropriate.

### Qualifications

The ideal candidate will have:

- native or near-native proficiency in the World language of the Academy;
- successful experience in supervising and/or monitoring high-school age students;
- experience in providing leadership and a variety of activities for students;
- good organizational ability; and
- unlimited energy and enthusiasm.

The ability to pass a criminal background check is required for employment.

### Compensation

The salaries for student resident assistants of the 2023 Governor's World Language Academies vary depending on the length of the program and the responsibilities associated with the position. Salary amounts are dependent on funding from the General Assembly. As this is a residential program, on-campus lodging and all meals will also be provided. Contact the program coordinator for additional salary information.

## **Information and Applications**

The location and anticipated dates of the Academies are listed below. All information is tentative and subject to available funding. Student resident assistants are expected to arrive several days prior to the opening ceremonies.

General information about the program is available online at [Link:http://www.doe.virginia.gov/instruction/World\\_language/language\\_academies/index.shtml](http://www.doe.virginia.gov/instruction/World_language/language_academies/index.shtml). If you have further questions, please contact Dr. Lisa Harris, Specialist for World Languages, Virginia Department of Education, at [Lisa.Harris@doe.virginia.gov](mailto:Lisa.Harris@doe.virginia.gov) or (804) 225-3666.

Governor's Japanese Academy Governor's Latin Academy	June 18-July 9, 2023	Randolph-Macon College Ashland
---	----------------------	-----------------------------------

---

Please submit completed application to the appropriate person listed in the directions below.

**Submission as an attached PDF formatted file by email is required.**

---

The Virginia Department of Education does not discriminate on the basis of race, sex, color, national origin, religion, sexual orientation, gender identity, age, political affiliation, veteran status, or against otherwise qualified persons with disabilities in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following position has been designated to handle inquiries regarding the Department's nondiscrimination policies:

Deputy Superintendent – Finance and Operations  
Virginia Department of Education  
P.O. Box 2120  
Richmond, Virginia 23218-2120  
(804) 225-2025

For further information on Federal nondiscrimination regulations, contact the Office of Civil Rights at [OCR.DC@ed.gov](mailto:OCR.DC@ed.gov) or call 1 (800) 421-3481.

You may also view [Executive Order 1 \(2014\)](#), which specifically prohibits discrimination on the basis of race, sex, color, national origin, religion, sexual orientation, gender identity, age, political affiliation, or against otherwise qualified persons with disabilities. The policy permits appropriate employment preferences for veterans and specifically prohibits discrimination against veterans. You may obtain additional information at the Commonwealth of Virginia's [official website](#) concerning this equal opportunity policy.

## **Directions for submitting applications**

**Send the completed application cover sheet and supporting documents to the appropriate coordinator listed below.**

- Submission as an attached PDF formatted file by email is strongly preferred.
- Current, signed, and dated reference letters should be sent directly to the program coordinator by the issuing person.
- For full consideration, applications should be received by **February 1, 2023**.
- Review of applications will begin in late February and continue until all positions are filled. Late applications will be considered on an as-needed basis.

### **Japanese, Latin**

Dr. Bartolo Natoli, Program Coordinator  
Governor's World Language Academies  
Department of Classics  
Randolph-Macon College  
P.O. Box 5005  
Ashland, VA 23005-5505

- Email for **Japanese** and **Latin** Applications: [bartolonatoli@rmc.edu](mailto:bartolonatoli@rmc.edu)